

Adding a New Student

1. My Students

2. Highlight the class you want the student in.

3. New, then Student

The screenshot displays the Odyssey Learning Management System interface. The top navigation bar includes 'Dashboard', 'My Students', 'Courses & Assignments', 'Assessment', 'Reports', 'Content', 'Message Center', and 'Community'. The 'My Students' section is active, showing a 'Students & Classes' header. A search bar for students is present. Below it, a list of classes is shown under 'My Classes', including 'Homelink Elementary', 'Homelink High School', and 'Homelink Middle School'. A red circle highlights the 'New...' button in the 'Actions' menu. A blue callout box points to this button with the text '3. New, then Student'. Another blue callout box points to the 'My Classes' list with the text '2. Highlight the class you want the student in.' A third blue callout box at the top left contains the text '1. My Students'. The main content area displays a 'Welcome to the My Students Manager' message and a list of 'Popular Support Community Topics' such as 'How do I view student progress?' and 'How do I create a new student?'. A sidebar on the right contains a 'What is the Activity Navigator?' section.

4. Click Subjects Tab

1. Enter students' First and Last name

2. Enter grade level

3. Enter user name & password

The screenshot shows a 'Student Profile' form with the following sections and fields:

- Navigation:** Assignment, Assessment, Reports, Message Center, Community
- Section:** Student Profile
- Personal Information:**
 - First Name:
 - Middle Initial:
 - Last Name:
 - Grade Level: *
 - Student School ID:
 - Community: Read Only
- Student Login:**
 - User Name: *
 - Password: *
 - Confirm Password: *
- Parent Login (allow access to this student's portfolio):**
 - User Name:
 - Password:
 - Confirm Password:
- Attributes:**
 - Male
 - Female
 - Ethnicity**
 - Hispanic/Latino
 - Not Hispanic/Latino
 - Race**
 - Physically Challenged
 - ESE/Special Education
 - Hearing Impaired
 - Gifted
- Buttons:** Cancel, Save

1. Open the subject books you want the student to have access to.

Assignments Assessment Reports Message Center Community

Student Profile

Personal Information → Subjects * Required

Subject Level Access Description * at least one required

Algebra I	HS	Math 3	None
Algebra II	None	Math 4	None
Biology	None	Math Models	None
Brain Buzzers	None	MS Earth and Space Science	None
Chemistry	None	MS Life Science	None
Civics	None	MS Nature of Science	None
Earth/Space Science	None	MS Physical Science	None
Economics	None	Personal Finance	None
English I	None	Physical Science	HS
English II	HS	Physics	None
English III	None	Pre-Calculus	None
English IV	None	Science	None
Geometry	None	Social Studies	None
Health	HS	Thematic Projects	None

Cancel Save

2. Save

Students & Classes

New... Actions

Refresh

Search students

My Students

- My Classes
 - Homelink Elementary
 - Homelink High School**
 - Homelink Middle School
 - Other students
- My School
 - Classes
 - Students
- My Binders

New Student will show in your class

My Students Manager

The My Students Manager provides access to your students & classes. Click a topic to visit the Odyssey Support Community for help, tips, and in-depth information.

Popular Support Community Topics

- [How do I view student progress?](#)
- [How do I create a new student?](#)
- [How do I create a new class?](#)
- [How do I add students to a class?](#)
- [What are Binders?](#)

What is the Activity Navigator?

Activity Navigator is a graphical tool that allows you to move quickly from section-to-section in an activity, without having to wait until the activity audio and/or animation is finished. You can use the Activity Navigator slider control bar or arrow buttons to move forward or backward through the activity. Activity Navigator is *not available to student users*.

How do I build an assignment?

Building an assignment involves three general tasks: 1) Select Curriculum and Activities 2) refine the Assignment 3) finalize the assignment.

Narrow by Attributes